

Review Circle

Name of Reporter/Coordinator: Slate & Paul

Mattermost Handle:@slate @polegato

Point Title One: BGI Round

Label: Milestone ▾

- **Reviewers Selection / Onboarding Guide Completion & Distribution:**
 - 30 reviewers and 4 tutors were onboarded and distributed into 10 independent teams.
- **Execution of BGI Proposal Reviews:**
 - 56 proposals reviewed
 - 168 Individual reviews
 - 29 Committee (team) review
 - 4 proposal teams were invited for interviews
 - 6 Appeal Reviews

Notes:

1. The onboarding, reviewer training, and technical review process were completed in less than three weeks. 30 reviewers were divided into 10 independent teams, each responsible for a subset of proposals. This structure enabled a consistent, distributed, and efficient review process, even in cases of split decisions. No significant issues were identified during the process.
2. We sincerely thank all participants for their commitment and valuable contributions throughout the entire process. Kudos to the Team Leaders, Sucre, Rafael, Esther, and all BGI staff for their dedication and support.

Point Title Two: Milestones Reviews

Label: Milestone ▾

- 18 project milestones were reviewed during the evaluation period.
 - 4 projects reached a stage where they were integrated into the marketplace, following milestone approval.
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Point Title Three: Discussion with Analytics Circle

Label: New Initiative ▾

Notes:

We had a discussion with the analytics circle members to discuss how we can best keep track of our reviews using visualization techniques. Also requesting analysis on different components like Amount of Services, Review Time Tracking , Awarded Projects Progress and multiple other factors.

Point Title Four: Review Circle Processes Improvement

Label: Challenge ▾

Review Circle Collaboration & Improvements:

- Focus on improving our weekly team calls quality
- Ongoing ideation on best practices
- Focus on improving review report quality
- Proposal to include awarded teams in presentation sessions during marketplace integration

Notes:

1. Throughout the review period, weekly meetings were held to reflect on and improve the internal processes of the Review Circle.
2. Discussions focused on enhancing the clarity, consistency, and value of review reports, and on increasing engagement with awarded teams — for example, by offering them

opportunities to present their progress during the SingularityNET Marketplace integration milestone.

3. These initiatives aim to strengthen the review process and improve transparency and visibility across teams.

Date: 26/03/2025

Marketing Circle

Name of Reporter/Coordinator: Andrea Reyes

Mattermost Handle:@andreareyes

Point Title One: Regular Social Media Announcements

Label: Milestone ▾

Notes: Regular Posts to raise awareness around the BGI NEXUS, AI4P, RFP Ideation, the upcoming Hackathon and designing an infographic, blog post, and social media post that provide a quick overview of the funding opportunities in Deep Funding.

Point Title Two: New Members joined the circle

Label: Decision ▾

Notes: We welcomed Ines and Ana, who have strong writing skills, and they will be taking on the monthly newsletter task.

Point Title Three: Designing a Community Engagement Initiative

Label: Challenge ▾

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Notes: Three members in the circle (Priscilla, Abdulrahman and Robel) were in charge of creating strategies to foster active participation within the community. These initiatives involve planning and executing activities that encourage collaboration, discussions, and meaningful interactions, ensuring members stay engaged and informed.

Date: 26th March 2025

Dev Outreach Circle

Name of Reporter/Coordinator: Andrea Reyes

Mattermost Handle: @andreareyes

Point Title One: Five New Members

Label: New Initiative ▾

Notes: Five members have successfully completed the onboarding training with Ishaan, gaining the skills needed to onboard solutions to the SNET Marketplace. This training ensures they can effectively guide new initiatives through the process.

Point Title Two: Hackathon

Label: Event ▾

Notes: The next Hackathon is coming up! Registration will be open from March 31st to April 21st, 2025, with the hackathon taking place from April 21st to 28th, 2025. This event invites developers and AI enthusiasts to collaborate and create AI-driven solutions that contribute to global peace across societal, personal, and ecological dimensions.

Point Title Three: "DUALATHON" Hackathon + AI4P Ideation Challenge

Label: Decision ▾

Notes: The team decided to incorporate the "AI for Peace Challenge" into the upcoming hackathon as well as finalizing important aspects of the Ideation Challenge process.

March 2025: Circle Coordinators Report

Participants will be tasked with building use cases that contribute to global peace in societal, personal, and ecological contexts.

Point Title Four: Redesign of the hackathon page

Label: **New Insight** ▾

Notes: Marcelo and Usman are leading the redesign, with the aim of adding dedicated sections to showcase both upcoming and past hackathons. A great feature discussed for future implementation involves introducing an improved team formation tool, making it easier for participants to connect and collaborate.

Date: 26th March 2025

Focus Group

Name of Reporter/Coordinator: Vanessa Cardui

Mattermost Handle: vani

1) Working with the Review Circle

Label: New Insight ▾

Notes: This month, we identified a number of issues that are within the purview of the Review Circle - particularly, whom an awarded proposer should contact if they disagree with a milestone review; how this might be impacted by power differentials within the DF ecosystem (i.e. do people feel shy to approach those “at the top”?); and how this squares with protecting milestone reviewers’ anonymity (something we are all agreed is important). We’ve talked about these issues in our regular meeting, and are now liaising with the Review Circle about them.

Incidentally, this reflects the Focus Group’s ideas about how we should work in general - we might identify and discuss issues across the DF ecosystem, but where those issues are within the remit of a particular Circle, we always want to aim to go and talk to that Circle, get their expert insights, and ensure they have agency in how the issue is approached.

2) Circle co-ordinator roles

Label: New Insight ▾

Notes: This month we have also discussed the whole idea of Circle Co-ordinator roles. How should co-ordinators be selected - should it be entirely up to the Circle itself, or should there be any involvement from outside? And should a co-ordinator hold the role for a fixed term only - or is that, again, an internal Circle decision? These issues impact on the question of decentralisation in two directions - 1) Circles should have autonomy to make decisions about their own operations, but 2) those decisions should probably be made in a conscious way, that aims to avoid entrenching power.

No firm conclusions on any of this - although in general, we see Circle autonomy as an important principle.

3) Awarded teams and proposal completion

Label: Challenge ▾

Notes: We also discussed (again, aligning with the Review Circle) the question of awarded teams who don't complete, or who leave projects half-finished and not properly onboarded onto the Marketplace. We noted that for DF round 1, only 2 out of 11 projects had the label "completed". How should we deal with this? How can we identify any barriers and help resolve them; how do we evaluate/ analyse the actual outcomes of proposals; and how can we close proposals that have been abandoned?

Again, no definite conclusions yet - but we have looked at some elements of the planned new contract for awarded teams, and seen that it addresses some of these issues via time limits for completion of a project; and we've looked at the status of some uncompleted projects from DFR1 and 2, and identified what has caused them to stall.

Date: 25th March 2025

Operations Circle

Name of Reporter/Coordinator: Mayordefi

Mattermost Handle: Mayordefi

Point Title One: Contract Automations for Newly Awarded RFP proposals

Label: New Initiative ▾ Event ▾ Challenge ▾

Notes: We finalized the RFP Contract automations and would be sending out contracts to RFP awarded teams immediately there's clarification of contract from the legal team to do so.

Point Title Two: Half yearly Matrics

Label: Event ▾ Decision ▾

Notes: The half yearly metrics compilation for individual circles and then overall has begun. This will help us have them in time for both analysis by the analytics circle and also for circles presentation in June/July.

Point Title Three: Milestone changes for newly awarded RFP proposals

Label: Decision ▾

Notes: According to some teams, they had some issues with straightening out their milestones due to time constraint on the RFP. Certain teams reached out to clarify their milestones and make minor adjustments which have been approved by the RFP owners and implemented on the website.

Date:

Events Circle

Name of Reporter/Coordinator: Rafael

Mattermost Handle: @decentralized_nation

Point Title One: Onboarding of Circle Members

Label: Milestone ▾

Notes: In February we welcomed Priscilla and Mariam, and this month we've supported them through their onboarding process, going through our onboarding documentation and onboarding process. Currently, Priscilla and Mariam are now empowered contributors to the Events Circle with more knowledge on what we're doing. Priscilla is starting now to do some work to improve our Townhall, while Mariam is researching and planning a new initiative that we will share soon with the Community.

Point Title Two: Community Hubs Selection

Label: Decision ▾ Milestone ▾

Notes: We have reviewed the 40 proposals for Community Hubs, and each of the reviewers has created their top 10. We've requested more information from some Hubs, where we felt we needed more context and engaged in discussions for the final selection. We hope to have an announcement for the Community soon on the selected Hubs.

Point Title Three: Plan and Prepare BGI Spotlight Day

Label: New Initiative ▾ Event ▾

Notes: We've been Coordinating with the BGI team, to plan the Spotlight day for the BGI Round that will happen tomorrow, at 18 UTC. We would love to see you there! We have the proposals organized with different themes, so it will empower you to be able to watch

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proposal presentations related to your topics of interest. This is a great way to know more about these proposals, as voting is coming soon.

Point Title Four: Work on Live Events

Label: Milestone ▾ New Insight ▾ Decision ▾ Challenge ▾ Decision ▾ Decision ▾

Notes: As part of the 3 Circle initiative, Events Circle has been involved in preparing a pilot to test the chance of bringing live Events to Deep Funding, to measure what could be the impact of participating in Live Events. For this initiative, Deep Funding took the lead in researching the possibilities we could explore, as well as the creation of a process to standardize applications to live Events, that consider KPI's, strategy, plan, and much more.

Point Title Five: Deliver Deep Funding Events

Label: Event ▾ New Insight ▾ Decision ▾ Challenge ▾ Decision ▾ Decision ▾

Notes: In addition , we've delivered our typical events of the Open All Hands and Townhall, including as well the great work with metrics or Victor, and of Ayo Constantly updating the Community Website.

Date: 24-03-2025

Onboarding Circle

Name of Reporter/Coordinator: Love Owokere

Mattermost Handle: @love-owokere

1) New member

Label: Decision ▾

Notes:

We are really happy to welcome Tobias as a new member of the Onboarding Circle.

2) Circles Application

Label: New Initiative ▾

Notes:


We have decided to take on managing the incoming Applications to circles. We have started by working on a process that would make everything seamless while looking out for any points that could be automated.

3) UX Research and Testing

Label: New Insight ▾

Notes:

In order to have a smoother progression with the User experience research and testing initiative we took on, we have collaborated with the Data Analytics circle. We have used their approaches to create a more specific procedure for testing the DF proposal submission process

 Draft process for Onboarding Circle's UX testing of proposal submission on <https://deepfu...> after which we will turn in the data we obtain to them for analysis.

4) New Members

Label: Challenge ▾

Notes:

We have had a bit of an issue with onboarding active new members we need using the Circles Application sheet. The potential members we emailed either did not respond or were nonchalant with their responses. We believe that this is partly due to the fact that applicants do not get a follow-up email or some kind of response when they apply to be a part of a circle (eons ago) and/or that they might not be interested in the particular circle that reached out to them. These are the kinds of issues we hope to address with the Circles application process.

Date: 21st March, 2025

Data Analytics Circle

Name of Reporter/Coordinator: Israel Ayoola and Edwin Pokoo-Aikins

Mattermost Handle: israel_ayoola and edwinaikins

Point Title One: Mautic Installation and Testing (Email Server)

Label: Event ▾ Milestone ▾ New Insight ▾ New Initiative ▾

Notes:

- Launched data cleaning and formatting process for Mautic import.
 - Identified inconsistencies in existing datasets and developed a streamlined approach for data validation.
 - Successfully installed and tested Mautic for marketing automation.
 - Performed preliminary performance evaluations to assess Mautic's functionality and system stability.
 - Next steps: Finalize user role configurations and workflow automation.
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Point Title Two: Community Engagement Score Tool and Reputation Analysis

Label: Event ▾ Decision ▾ Event ▾ New Initiative ▾ New Insight ▾ Milestone ▾

Notes:

- Analyzed the result of the CES tool using the new algorithm.
 - Validated the outcome with the public dataset.
 - Compared the result with old and new algorithms.
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Point Title Three: Advancing Analytics, UX, UI, and QA Efficiency

Label: Event ▾ Decision ▾ Milestone ▾ New Initiative ▾ New Insight ▾ Challenge ▾

Notes:

- Blocked scam traffic on GA4 by identifying and restricting fraudulent pages (cubai.one and agixevent.org).
- Wrote a detailed UX research document on the importance of UX research in improving user experience strategies.
- Tagged events on deepfunding.io to enhance analytics accuracy and improve data tracking.
- Created a structured bug-fixing sheet to log, track, and manage system issues efficiently.
- Developed a QA plan outlining testing criteria, execution processes, and quality control measures.
- Created a traffic acquisition report to analyze and filter traffic data for more accurate reporting.

Point Title Four: Task Categorization for All Circles

Label: Decision ▾ Milestone ▾ New Initiative ▾

Notes:

- Developed a structured task categorization framework for better organization and tracking.
- Mapped out task categories to align with different activities within the Analytics Circle.
- Outcome: Enhanced clarity in task management, allowing for more efficient delegation and tracking.

Date: 27th March 2025

Documentation Workgroup

Name of Reporter: Anthony Oliko

Mattermost Handle: @oliko

Point Title One: Circles Documentation Process Update

Label: **New Insight** ▾

Notes: We are working on setting up individual MkDocs instances for each Circle. So each Circle is to appoint one member responsible for maintaining their documentation. This person will also liaise with the Documentation workgroup for help or additional information. This is a crucial step toward making Circle operations more transparent and accessible.

Point Title Two: New DF-Book Website powered by MkDocs. URL:
<https://df-circles.github.io/df-book/>

Label: **Milestone** ▾

Notes: The DF-Book MkDocs website has been successfully set up. This serves as a central resource for DeepFunding Circles-related documentation, consolidating content from various sources, including Jan's Confluence page and the previous GitBook. Some content still needs updates and restructuring to improve clarity and usability, we are currently handling this.

Point Title Three: Review Circle MkDocs Website. URL:
<https://df-circles.github.io/review-circle/>

Label: **Milestone** ▾

Notes: The Review Circle's MkDocs website is also ready. It will be used to document their processes and guidelines. Each Circle will have a similar resource to ensure proper documentation of their operations. We will be reaching out to the Review Circle members to get their feedback and assist us in making the resource better.

Point Title Four: Mapping Data to MkDocs, Proofreading and Content Review

Label: Challenge ▾

Notes: We are currently refining how data collected from Circles should be transferred into their respective MkDocs instances. This includes deciding on content structure, categorization, and landing page design. Discussions are ongoing to ensure consistency across all documentation sites.

We are also reviewing and proofreading existing documentation data. The focus is on improving clarity, correcting outdated information, and ensuring consistency across documents.

Point Title Five: Documentation Contribution Process

Label: Decision ▾

Notes: We are working on creating a structured process for contributing to documentation, including written step-by-step guidelines and contribution videos to guide new contributors. This will ensure that documentation updates are made smoothly and efficiently.

The contribution itself is a perpetual duty this Workgroup will be handling with the help of every Circle member, especially the Circle representative, it is quite challenging, so we are open to suggestions to optimize the process.

Date: Wednesday, 26th March 2025
